

KERALA STATE ATHLETICS ASSOCIATION

CONSTITUTION & RULES AND REGULATIONS

(Incorporating amendments of 29th September 2020 meeting)

(Registered under Societies Registration Act 1860 Register number 434/08 dated 06/08/2008)

Website: keralaathletics.org. E mail: keralaathletics@gmail.com

Article 1 Name: The name of the Association shall be The Kerala State Athletics Association herein after referred as "State Association"

Article 2 Jurisdiction: The jurisdiction of the State Association shall extend over the geographical limits of the State of Kerala as determined by Government Of India from time to time.

Article 3 Headquarters: The Headquarters of the State Association shall be the Office/ residence of the Honorary Secretary of the State Association within the geographical limits of the State of Kerala unless otherwise agreed upon.

Article 4 Objectives:-

- i) To promote, control, standardise and popularise Track and Field Athletics, Road Running, Race Walking, Cross Country Running , Road Relay, Mountain Running and IAAF Kids Athletics
- ii) To form and or cause to form District Athletics Association in every revenue district of Kerala State and to get them affiliated to the State Association as member unit.
- iii) To control, regulate and to assist the affiliated district athletics associations in their effort to popularise and promote Athletics within its jurisdiction.
- iv) To control and regulate athlete's registration and transfer through the affiliated District Athletics Associations.
- v) To organize or cause to organize the Kerala State Athletics championships every year for men and women in all the age groups as determined by the Athletics Federation of India from time to time.
- vi) To organize athletics meets/championships at the State, National, International levels with the sanction of Athletics Federation of India
- vii) To provide technical assistance and / or advises for organising and conducting competitions in athletics, if so requested by affiliated units, clubs, institutions or voluntary organisations.

- viii) To organise and / or cause to organise coaching camps to train athletes for specific periods and the follow up training as deemed necessary.
- ix) To conduct examinations to qualify Athletics technical officials and to hold periodical clinics to update their knowledge with the rules of the Athletics
- x) To facilitate, control and regulate if necessary finance the visit of teams, athletes, coaches and other experts of national/international reputation for the promotion of Athletics in the State of Kerala
- xi) To select and to prepare the Kerala State Athletics teams to participate in the national and interstate championships being held under the auspices of Athletics Federation of India and to participate in competitions abroad, whenever required.
- xii) To get the State Association affiliated to the Athletics Federation of India and to abide by its rules and regulations.
- xiii) To give decisions on all matters, organisational, functional, technical and otherwise related to Athletics and on all such disputes within the State Association or among or between the registered athletes.
- xiv) To formulate a data bank to provide data on Athletes and their performance, Athletics and its history in Kerala.
- xv) To provide the athletes, coaches with new knowledge and techniques in athletics
- xvi) To enforce rules and regulations of Athletics Federation of India
- xvii) To guard and enforce the rules and conduct the activities as defined by Athletics Federation of India from time to time
- xviii) To do all such other acts and to perform all such other duties for the promotion of athletics as competitive sports and to attain the objectives of the State Association in general.
- xix) For the attainment of aforesaid objectives the State Association may
 - a. edit compile print and publish periodicals, books, brochures or leaflets
 - b. accept or procure subscriptions donations or sponsorships on such terms as it may consider reasonable
 - c. raising money for the State Association for the benefit of athletes and for organizing competitions /coaching camps and other athletics activities
 - d. acquire movable or immovable properties on behalf of the State Association and sell lease exchange dispose of or otherwise deal with all or any part of such properties

Article 5 Definitions:

- i) **'Sate Association'** means the Kerala State Athletics Association.

- ii) **'Federation'** means the Athletics Federation of India.
- iii) **'World Athletics'** means the International Association of Athletics Federations
- iv) **'Sports Council'** means Kerala State Sports Council
- v) **'District Association'** means the District Athletics Association affiliated to the State Association.
- vi) **'Club'** means clubs/ institutions promoting athletics, affiliated to and actively functioning and situated within the jurisdiction of the District Association to which it is affiliated.
- vii) **'Athletics'** means track and field athletics, road running, race walking, cross country running and road relay, mountain running and IAAF Kids Athletics.
- viii) **'Athlete'** means as athlete belonging to any age group or sex who is registered as an athlete through an affiliated unit.
- ix) **'State Championship'** means the inter district athletics meets in which only the registered athletes of all age groups and of both the sexes participate.
- x) **'Misconduct'** means any act or omission done or caused to be done which might have caused or may cause loss or damage either financial or otherwise to the State Association and includes dereliction of duty, breach of trust and duty, fraud, gross negligence, gross mismanagement, fraudulent removal, concealment, destruction, mutilation, alteration or falsification of records relating to or affecting the State Association, dishonest activities, misappropriations of funds of the State Association, making of Statements defamatory to the State Association and working against the interest and objectives of the State Association.

Article 6 Membership:

- i) **Patrons:** The State Association may in rare case request selected individuals to be patrons of the State Association, considering the yeoman and meritorious services rendered by them for the cause of Athletics and honour them by adopting them as Patrons by unanimous decision of the General Council of the State Association.
- ii) **Life Members:** The State Association by unanimous resolution adopted by General Council may confer life membership of the State Association on individuals, in recognition of the meritorious service rendered by them for the promotion of Athletics.
- iii) **District Athletics Associations:** Every District Athletics association functions in the revenue district of Kerala State, showing allegiance to the constitution of the

State Association and abiding by the rules and regulations adopted by the General Council from time to time.

- iv) **Nominated Members:** Members nominated by the Government of Kerala/Sports Council from among the athletes who have participated in National/International competitions in athletics as an athlete.

Article 7 Management:-

- i) The Management of the State Association shall be vested in the General Council
- ii) The Executive Committee elected by the General Council from time to time shall administer the affairs of the State Association in line with the general policies laid down by, or specific directives issued by the General Council from time to time.

Article 8 General Council:-

The General Council of the State Association shall comprise of:-

- i) Patrons vide Art. 6-i
- ii) Life Members vide Art. 6-ii
- iii) Nominated Members vide Art. 6 -iv
- iv) Office Bearers of the State Association
- v) Honorary Secretaries of the District Athletics Associations affiliated to the State Association
- vi) Three representatives of each District Athletics Associations affiliated to the State Association, elected by the General Council of the District Association in its annual meeting, of whom one shall be a woman.
- vii) Chief Coach – To be appointed by the General Council

Article 9 Duties and Powers of the General Council:-

- i) The General Council shall have supervisory powers over the activities of the State Association and its affiliated units and shall lay down the general policies by which the State Association shall function.
- ii) It shall elect the Office Bearers of the State Association in the annual Meeting.
- iii) It shall elect the representative in Athletics Federation of India.
- iv) It shall nominate the Chief Coach for the year
- v) It shall appoint the External Auditor every year.
- vi) It shall consider and adopt the annual report of the activities of the State Association in its annual meeting
- vii) It shall consider and adopt the audited statement of accounts of the State Association in its annual meeting.
- viii) It shall form or cause to form district athletics associations provided that there shall be only one District Association affiliated to the State Association from a district at one time.
- ix) It shall have powers to check, scrutinize, accept or reject the applications for affiliation from the district associations from within its jurisdiction
- x) It shall have powers to frame special rules and regulations, subject to the provision contained in the constitution if required any for the promotion of Athletics.

- xi) It shall be the final authority to explain and interpret any clause included in the constitution and / or any rules framed by the State Association from time to time.
- xii) It shall be the final authority over any decision taken by the Office Bearers and /or the Executive Committee.
- xiii) It shall have powers to supersede any of the District Associations and its activities, if such District associations are found to be violating or not complying with the provisions of this constitution and /or rules and regulations adopted by the State Association from time to time.
- xiv) It shall have powers to take disciplinary action against Office Bearers of the State Association, Athletes, Officials and member District Associations.
- xv) It shall nominate an internal auditor from among the members to audit the accounts of the Association.
- xvi) It shall have powers to do any such other matters or perform any such other duties conducive for promotion of Athletics, and to achieve the objectives of the State Association.
- xvii) It shall appoint auditors to audit the accounts of the State Association and to fix their fees every year.
- xviii) It shall have powers to take decisions on any other matter regarding the affairs of the State Association which are not covered by this constitution.

Article 10 Executive Committee:-

The State Association shall have an Executive Committee elected by the General Council to administer the affairs of the State Association. It shall consist of:-

- i) Office Bearers of the State Association
- ii) Honorary secretaries of the District Associations
- iii) Elected representative/s of the State Association in the Kerala State Sports Council.
- iv) Elected representative/s of the State Association in Athletics Federation of India.
- v) Elected representative/s of the State Association in Kerala Olympic Association.
- vi) Chairman of the Technical Committee of the State Association
- vii) Chairman of the Selection Committee
- viii) Chairman of the Age Verification Committee
- ix) Chairman of the Planning, Publicity & Marketing Committee.
- x) Chairman of the Kids' Athletics Committee
- xi) Chairman of the Coaches Education Committee
- xii) Chairman of the Research & Analysis Committee
- xiii) Chairman of any other Committee which the Executive Committee feel necessary.
- xiv) Chief Coach of the State Association

Article 11 Powers and Duties of the Executive Committee:

- i) It shall manage the affairs of the State Association

- ii) It shall supervise the Office Bearers of the State Association with respect to their duties as Office Bearer.
- iii) It shall have powers to prescribe and to frame special rules if any required for the conduct of the State Championships.
- iv) It shall have powers to frame special rules if any required for the conduct of open/invitation athletics competitions conducted within the State by the District Association/or their affiliated clubs/institutions.
- v) It shall appoint a Technical Committee for the conduct of State Championships, in each division and to conduct examination to select the Technical Officials
- vi) It shall appoint the Selection Committee/s to select the State Team/s to participate in the National inter state, open, invitation athletics meets in various divisions.
- vii) It shall appoint any committee which the Executive Committee feels necessary and to determine their powers, duties and responsibilities.
- viii) It shall have powers to determine the qualifying standards to be adopted for selection of athletes to represent the State in the National meets.
- ix) It shall nominate Manager/s coach/es to train and accompany the teams for the participation in the National and other open/invitation athletics championships.
- x) It shall receive the report of the Managers of the State Teams about the participation and team's performance and presume further action if any deemed necessary as a follow-up action.
- xi) It shall have powers to appoint committee/s for specific purposes and for specific period of time whenever necessary.
- xii) It shall consider and adopt the annual report of the activities of the State Association and the audited Statement of Accounts before presenting them in the General Council
- xiii) It shall have powers to control and assist the affiliated District Associations.
- xiv) It shall have power to take disciplinary actions against any affiliated clubs/institutions any athlete, any official, subject to that such individuals or units has the right to appeal to the General Council
- xv) It shall have power to take decisions on all disputes and differences between the members in any matter, whether organisational, functional, technical or otherwise relating to the promotion of Athletics.
- xvi) It shall have all the powers to verify the activities of the affiliated District Associations and make local inspections or call for the records, if necessary, of any affiliated District Association ascertain whether it is complying with the provisions of the constitution or function in accordance with the provisions of the constitution either by itself or by member/s or by a sub-committee and take proper action including expulsion of the District Association from the State Association.
- xvii) It shall have power to take disciplinary action and remove any Member other than an Office Bearer from the rolls of the State Association, subject to the ratification of the General Council in its next meeting for any act which in its opinion is likely to be harmful, detrimental or prejudicial to the interest or reputation of the State Association and for misconduct as defined in Art. 10-viii

Article 12 Office Bearers:

The State Association shall have the following Office Bearers:-

- i) One President
- ii) One Executive Vice-President
- iii) Four Vice Presidents of whom one shall be a woman
- iv) One Honorary Secretary
- v) Five Honorary Joint Secretaries of whom one shall be women
- vi) One Honorary Treasurer
- vii) Elected Representative/s to AFI
- viii) Elected Representative to Kerala State Sports Council
- ix) Elected Representative to Kerala Olympic Association

Article 13 Term of Office:

- i) The Office Bearers shall be elected for a period of four years and shall be eligible for re-election.
- ii) The term of Office of the office bearers shall be a one time term of four years and if not less than two thirds of votes of the members have obtained, the office bearers shall be eligible to be re – elected for a similar term or period, provided that the office bearers shall not hold office for a period of exceeding a total of twelve years or till the completion of seventy years.

In the event of failure to obtain such majority the concerned candidate shall be deemed to have lost election. That office shall thereafter be filled by election under normal procedure from among the remaining members other than the Honorary Secretary/Treasurer who sought and lost the re-election.

For the purpose of this section, Office Bearer means:-

- 1) President**
- 2) Honorary Secretary/ General Secretary/ Secretary**
- 3) Honorary Treasurer/ Treasurer**

- iii) The President, Honorary Secretary and Honorary Treasurer of the State Association shall continue in Office till the next elected President, Honorary Secretary and Honorary Treasurer take charge of the Office even if they cease to be Members of the General Council of the State Association

Article 14 Duties and Powers of Office Bearers:

I. President

- i) There shall be a President for the State Association elected by the General Council in its annual meeting
- ii) He shall preside over the meetings of the General Council and Executive Committee.
- iii) He shall have superintendence over the affairs of the State Association and over the Office Bearers, in discharge of their duties and any other such duties and responsibilities assigned to them by the General Council from time to time.

- iv) He shall have power to take disciplinary action on an Office Bearer, member of the Executive Committee, member of the General Council, an Athlete, an Official or an affiliated District Association subject to the ratification by the Executive Committee in its meeting which immediately follows such action.
- v) He shall have powers to convene the meetings of the General Council or Executive Committee if it deems necessary to transact matters of importance if any, by issuing short notice under his signature.
- vi) He may delegate any of his powers save as under clause .iv above to the Executive Vice President and in his absence, to any of the Vice Presidents.
- vii) He shall be a member ex-officio of all committees appointed by the General Council or the Executive Committee.
- viii) He shall have power to perform such other duties and responsibilities specifically conferred on him by General Council or Executive Committee.
- ix) He may `Suo moto` call for any meeting of the State Association including the meeting of the sub-committees.
- x) He or his nominee from among the members of the General Council shall represent the State Association in the Federation, subject to the rules of the Federation.
- xi) Under exigency of action he shall do anything conducive for the promotion of Athletics or anything to safe guard the interests of the State Association.
- xii) He shall not hold similar or corresponding offices in any of the similar Association at the State or National level.
- xiii) He shall continue to be in Office till the next elected President takes charge.

II. Executive Vice-President

- i) There shall be an Executive Vice President for the State Association elected by the General Council in its annual meeting from among its Members present and voting.
- ii) In the absence of the President the Executive Vice-President shall preside over the meetings of the General Council and Executive Committee.
- iii) In the absence of the President the Executive Vice-President shall exercise all powers and execute all duties of the President, provided that powers of the President under Art. 14 shall not be exercised by Executive Vice-President.
- iv) He shall execute all such other duties specifically assigned to him by the President, General Council or the Executive Committee from time to time.

III. Vice- Presidents:

- i) There shall be four Vice- Presidents elected by the General Council in its annual meeting from among the members present and voting of which one shall be a female.
- ii) In the absence of the President and the Executive Vice- President one of the Vice - Presidents present and nominated by the majority of the Members present shall preside over the meetings of the General Council and the Executive Committee.
- iii) In the absence of the President and Executive Vice- President one of the Vice - Presidents nominated by the President/Executive Committee shall exercise all the powers and execute all the duties of the President, provided that powers of the President under Art. 14, shall not be exercised by the Vice- Presidents.

- iv) The Vice-Presidents individually and /or collectively be responsible to actively participate in the activities of the State Association, and to execute all such other duties specifically assigned to them by the President, General Council or the Executive Committee from time to time.

IV. Honorary Secretary:

- i) There shall be a Honorary Secretary of the State Association elected by the General Council in its annual meeting from among the members present and voting.
- ii) He should be a sportsman who had participated at least in the State Level competitions in the discipline of Athletics as an athlete and should be either active in the field of sports or a retired sportsman.
- iii) He shall convene the meetings of the General Council and the Executive Committee, as and when required, with the concurrence of the President.
- iv) He shall convene the meetings of the various sub-committees, if any, as per the provisions of the Constitution.
- v) He shall carry out all official correspondence of the State Association and carry out routine day to day administration.
- vi) He shall record and maintain the minutes of the proceedings of the meetings of the General Council, the Executive Committee and sub-committees.
- vii) He shall prepare the annual report on the working of the State Association for presentation before the General Council after approval of the Executive Committee.
- viii) He shall have the powers to represent, act, initiate, file, conduct, prosecute, defend, compound, compromise any suit, action or any other proceedings in any court of law or office for and on behalf of the State Association and for such purposes sign any pleadings, documents, or any other deed, appoint any lawyer, accept service of summons, notices or other processes in order to defend any suit, action or proceeding that may be filed or executed against the State Association.
- ix) He shall represent the State Association in the Federation, Kerala State Sports Council and Kerala Olympic Association.
- x) He shall exercise such powers and perform such duties as may be delegated or assigned to him by the President, the General Council or the Executive Committee.
- xi) He shall be the custodian of all the movable and immovable properties of the State Association including the files, minutes book and score cards of the State Championships.
- xii) He shall keep and maintain the book of State Athletics Records and State Meet records.
- xiii) He shall be a member ex-officio of all committees appointed by the State Association
- xiv) He may delegate any of his powers to the Joint Secretaries.
- xv) He shall not hold similar or corresponding offices in any of the like Associations at the State or National level.

- xvi) He shall continue to be in Office till the next elected Honorary Secretary takes charge even if he seizes his membership in the General Council of the State Association.

V. Honorary Joint Secretaries:

- i) There shall be five Joint Secretaries for the State Association elected by the General Council in its annual meeting from among the Members present and voting of whom one shall be a female.
- ii) The Joint Secretaries shall individually and/ or collectively assist the Honorary Secretary in the administration of the affairs of the State Association.
- iii) The Joint Secretaries shall exercise such powers and perform such duties as may be delegated or assigned to them by the President, Honorary Secretary, the Executive Committee and or the General Council.
- iv) In the absence of the Honorary Secretary one of the Joint Secretaries as authorised by the President/ Executive Committee shall have the same powers and duties as of the Honorary Secretary of the State Association till the next General Council meeting.

VI. Honorary Treasurer

- i) There shall be one Honorary Treasurer for the State Association elected by the General Council in its annual meeting from among the Members present and voting.
- ii) He shall demand, receive or collect all sums due to the State Association and shall make payments of all the bills and vouchers certified or approved by the Honorary Secretary subject to the budget provisions or sanction/ ratification of the Executive Committee.
- iii) He shall keep and maintain proper books of accounts with receipt to all sums of money received and expended or transferred by the State Association.
- iv) He shall prepare and present the budget for the State Association and present the same for the approval of the General Council in its annual meeting.
- v) He shall prepare the audited Statement of Accounts of the State Association and present the same for the approval of the General Council in its annual meeting after having it adopted by the Executive Committee.
- vi) He may advance to the Honorary Secretary at his request an amount not exceeding Rs. 1000.00 at a time for the day to day administration expenses of the State Association.
- vii) He shall not hold similar post or corresponding offices in any of the like Association at the state level.
- viii) He shall continue to be in Office till the next elected Honorary Treasurer takes charge even if he seizes his membership in the General Council of the State Association.

VII. Representative to the Kerala State Sports Council

- i) The Representative of the State Association to the Kerala State Sports Council shall be elected by the General Council in its annual meeting from among the members present and voting.
- ii) He shall represent the State Association in the Kerala State Sports Council.
- iii) He shall safe guard the interests of the State Association in the Kerala State Sports Council.

VIII. Representative to Athletics Federation of India

- i) There shall be representatives of the State Association in the Athletics Federation of India elected by the General Council in its annual meeting from among the Members present and voting. The number of the representatives of the State Association in the Athletics Federation of India shall be as determined by the Athletics Federation of India from time to time
- ii) They shall represent the State Association in the General Council of Athletics Federation of India.
- iii) They shall safe guard the interests of the State Association in the Federation.

IX. Representative to Kerala Olympic Association

- i) The Representative of the State Association to the Kerala Olympic Association shall be elected by the General Council in its annual meeting from among the members present and voting.
- ii) He shall represent the State Association in the Kerala Olympic Association.
- iii) He shall safe guard the interests of the State Association in the Kerala Olympic Association.

Article 15 Finance:-

- i) The financial year of the State Association shall be from 1st April to 31st March.
- ii) The annual affiliation fee as decided by the General Council from time to time shall be paid to the Honorary Treasurer of the State Association before 31st of March every year by the District Association.
- iii) The athletes' registration fee, entry fee for the State Championships as decided by the General Council from time to time shall be paid to Honorary Treasurer before the State Championship.
- iv) All the dues collected and all the money received shall be deposited in a scheduled bank as decided by the General Council, in a savings account, which shall be operated jointly by the Honorary Secretary and the Honorary Treasurer.

Article 16 Meetings:-

I. General Council Meetings:

- i) The General Council Meeting of the State Association may be convened by the Honorary Secretary as many number of times as required to transact various business.
- ii) The annual General Council Meeting shall be held on or before 31st May every year unless otherwise specified by Kerala State Sports Council

- iii) The Honorary Secretary shall convene the meetings of the General Council in consultation with the President and notice of such meeting shall be sent by the Honorary Secretary at least 15 days before the date of meeting. Accidental non receipt of such notice by any Member shall not invalidate the meeting.
- iv) The President shall have power to convene the General Council Meeting on short notice, if found necessary, under his own signature at any time, without even mentioning the agenda in the notice.
- v) The notice of resolution and suggestion for amendments to the Constitution and rules and regulations, if any, framed under the Constitution from time to time shall be proposed for consideration at the annual General Council Meeting only, under normal circumstances.
- vi) The quorum for the General Council Meeting shall be one third of the members eligible to attend the meeting of whom at least four shall be non-Office Bearers.
- vii) If within half an hour from the time appointed for the meeting, a quorum is not present, the meeting shall stand adjourned and the venue and time of the adjourned meeting shall be fixed then itself and three days notice shall be served on the Members who were absent in the prior meeting.
- viii) If at the adjourned meeting also, a quorum is not present within half an hour the time appointed for holding the meeting, the Members present shall constitute the quorum.
- ix) For emergency meetings of the General Council convened by the President under his own signature, those who are present at the stipulated time shall constitute the quorum.

II. Special General Council Meeting

- i) The President `Suo Moto' or the Honorary Secretary under special circumstances with the concurrence of the President or the Honorary Secretary, on written request from not less than simple majority of the Members of the State Association eligible to attend and vote in the meeting, shall call for a Special General Council meeting of the State Association to consider the particular subject/s mentioned in the notice as the case may be.
- ii) Members of the General Council when requesting for special meeting of the General Council shall set out the matters for consideration in the meeting in writing. The requisition shall be duly signed by all the Members presenting the requisition. Duly signed requisition shall be served on the Honorary Secretary and a copy there of shall be given to the President. The requisitionists shall obtain proper acknowledgements of receipt of the requisition from the President and or the Honorary Secretary.
- iii) Notice of the Special General Council meeting shall be issued by Honorary Secretary in terms of Article 16-I-iii
- iv) If the Honorary Secretary fails to call the Special General Council meeting even after 21 days of receipt of valid requisition, the meeting may be called for by the requisitionists themselves after giving 15 days clear notice of the same to all Members and any Member among the requisitionists shall be the Chairman of the meeting in absence of the President, Executive Vice President and Vice Presidents.

- v) Quorum for special General Council meeting convened by the requisitionists shall be simple majority of the membership of the State Association.
- vi) If within half an hour from the time appointed for holding the Special General Council meeting on requisition from Members a quorum is not present the meeting shall stand cancelled.

III. Executive Committee Meetings:-

- i) The Executive Committee shall meet prior to the General Council meeting, except those convened by President under his signature.
- ii) It may be convened as many number of times as deemed necessary.
- iii) The Honorary Secretary shall convene the meeting of the Executive Committee in consultation with the President and notice of such meetings shall be sent by Honorary Secretary at least 7 days before the date of the meeting, provided however that Executive Committee meeting on short notice may be convened by the President under exigency of action.
- iv) The quorum for the Executive Committee meeting shall be seven of which at least two shall be non Office Bearers.
- v) The meetings of the Annual General Council, Special General Council, Executive Committee, All Committees and any other emergent meetings, except the meetings where elections are to be held; can be held through Video Conferencing after giving adequate notice in accordance with the Constitution. The mode of meeting shall be decided by the President/ Secretary. In case of any dispute between the President and the Secretary, approval shall be taken by the Executive Committee members by circulation.
- vi) For emergency meeting of the Executive Committee convened by the President under his own signature, those who are present at the stipulated time shall constitute the quorum.

IV. Committees

The Chairperson/Chairman, Convener and Members of the following committees/commissions shall be nominated by the President/ Secretary

1. Technical Committee
2. Selection Committee
3. Scrutiny Committee
4. Planning Committee
5. Kids' Athletics Committee

Any other Committee/ Commission which the President/ Secretary feel necessary.

Article 17 Voting and the right to vote:

- i) In the meetings of the General Council and Executive Committee each member other than the Patrons, Life Members and Ex-Officio Members shall have one vote.
- ii) The Patrons, Life members and Ex-Officio Members shall have no voting right in any meeting of the State Association.
- iii) Voting by proxy shall not be permitted.
- iv) The representatives of the affiliated District Associations shall be permitted to attend the meeting of the General Council and Executive Committee only if it had conducted the District Athletics Championships on inter club/institution basis and participated in the State Championship and the National Inter District Junior

Athletics Meet (NIDJAM) of AFI during the preceding year and all the dues are paid to the State Association.

- v) The Chairman in any meeting shall have casting vote also in the event of a tie.

Article 18 Elections:-

- i) The Office Bearers shall be elected by the General Council of the State Association in its annual meeting.
- ii) All Offices except that of the President shall be filled from among the Members of the State Association provided however that a Member of the State Association shall also be eligible to be elected as President of the State Association.
- iii) The list of Members who are eligible to participate in the election shall be published 15 days prior to the annual general council meeting of the Association in which election of office bearers is scheduled.
- iv) The President and the Secretary in consultation with the Executive Committee will appoint a Returning Officer for the election from among the Members or from non members
- v) The programme of election such as nomination, scrutiny of nominations, withdrawal of nominations, polling, declaration of results etc will be notified by the Returning Officer
- vi) The Nomination of President, Secretary and Treasurer shall be proposed and seconded by at least two member districts that have the right to vote.
- vii) If the number of proposals exceeds the number of Offices to be filled election shall be conducted by secret ballots for each Office separately.

Article 19 District Associations:

- i) A District Association shall have at least ten active clubs/ institutions affiliated to as its member units.
- ii) It shall have a Constitution of its own as approved by the State Association.
- iii) It shall abide by the Constitution of the State Association and the rules and regulations adopted by the State Association from time to time.
- iv) It shall have four accredited representatives in the General Council of the State Association, one of whom shall be the Honorary Secretary of the respective District Association and another one a female member
- v) Representatives of the District Association in the General Council and Executive Committee shall have voting right, only if the District has participated in the previous State Championships and also has complied with provisions under Art. 19-vi, vii and viii.
- vi) It shall conduct District Championships for all age groups as prescribed by the Federation and adopted by the State Association prior to the State Championships. A copy of the results shall be sent to the Honorary Secretary of the State Association immediately after the District Championship.
- vii) It shall participate in the State Championships organized by the State Association and also the National Inter District Junior Athletics Championship conducted by Athletics Federation of India every year.

If any of the District Athletics Associations fails to conduct its District Athletics Meet and /or and fails to send its team to participate in the NIDJAM, that

- District Association shall disaffiliated and shall form another Association in that district.
- viii) It shall organize IAAF Kids Athletics Programme in the District.
 - ix) It shall pay the annual affiliation fee, prescribed by the State Association every year.
 - x) It shall pay the entry of the State Championship and Athletes registration fees, prescribed by the State Association, to the State Association before the State Championship.
 - xi) It shall hold its annual General Council meeting before 5th of May every year unless otherwise specified by the State Association.
 - xii) It shall elect the Office Bearers of the District Association in its Annual General Council Meeting.
 - xiii) The election year shall correspond with the election year of the State Association and the election of the Office Bearers of the District Association shall be done before the Annual General Council meeting of the State Association in which the election of the Office Bearers of the State Association is scheduled.
 - xiv) The names and addresses of the Office Bearers and the accredited representatives elected to attend the General Council meeting of the State Association shall be communicated to the State Association immediately after the meeting.
 - xv) A copy of the annual report of the activities of the District Association and the statement of accounts passed in the annual General Council Meeting of the District Association shall also be sent to the State Association
 - xvi) It shall get all the athletes registered through a club/ institution and only registered athletes shall be allowed to participate in the District Championships.
 - xvii) The District Secretary should be a sportsman who had participated at least in the District level competitions in the respective discipline as an athlete and should be either active in the field of sports or a retired sportsman.

Article 20 State Championships:-

- i) The State Association shall conduct and /or cause to conduct the Kerala State Athletics Championships on Inter-District basis prior to the National Championship in all divisions for both the sexes as stipulated by the Federation.
- ii) No athlete shall be permitted to participate in the State Championships, except the State Inter District Club Athletics Championship, unless he/she has participated in the District championships held just prior to the State Championships and entered for the State Championships through the respective District Association. However a District may select an athlete who could not participate in the District championships, in the State Championship representing the District, in rare cases on very substantial reasons. If any other athlete or club or District Association has any protest regarding such selection and inclusion of the athlete, the same shall be lodged to the State Association prior to the commencement of the State Championship in writing.

- iii) Athletes who participate in the State Championship only shall normally be considered for selection to the state team to participate in the National Championships
- iv) The date and venue of the State Championships shall be fixed by the General Council in its annual meeting.
- v) The entries to the State Championship along with a copy of the result of the District Championship be submitted to the Organizing Secretary of the Championship at least 10 days before the Championship, with a copy to the Honorary Secretary of the State Association.
- vi) The State Championship shall be held in a Standard 400m track, save Mini State Championship in which athletes under the age groups of 10' years are participating.
- vii) All District Associations clubs/institutions athletes shall abide by the registration, transfer rules as laid down by the State Association from time to time.
- viii) Complaints if any regarding the eligibility of athletes shall be submitted to the Organizing Secretary of the State Championship with a copy to the Honorary Secretary of the State Association. Such complaints shall be verified by the Scrutiny Committee and it shall convey its decisions on the complaint to the Organizing Secretary under intimation to the Honorary Secretary for appropriate action. The recommendations of the Scrutiny Committee shall be final subject to appeal to the Executive Committee of the State Association.
- ix) The Executive Committee of the State Association shall have power to accept and include open entries for the State Championships and to include out-standing athletes in the State team in very rare cases and on valid reasons.

Article 21 Open/Invitation Athletics Meets:-

- i) The State Association may if so decided by the Executive Committee hold open/ invitation athletics competitions within its jurisdiction, at any time.
- ii) The details regarding the events, eligibility standards shall be decided by the Executive Committee from time to time.
- iii) Subject to the rules of the Federation the State Association may hold/ sanction International athletics meets within its jurisdiction at any time.
- iv) The State Association shall be empowered to stipulate on other details like accommodation, royalty, awards etc. related to such invitation meets if any held within its jurisdiction considering the merits and importance of such meets.
- v) No open invitation athletics meets shall be held by any affiliated District Associations clubs/institutions without the sanction of the Executive Committee of the State Association.
- vi) Clubs/ Institutions, District Associations and athletes participate in athletics meets not sanctioned by the State Association, shall be liable to disciplinary action as decided by the Executive Committee.

Article 22 Committees:-

I. Technical Committee:-

- i) There shall be a Technical Committee appointed by the Executive Committee of the State Association for every four years to supervise over the technical matters connected with the conduct of the State Championships and to conduct examination to qualify Technical Officials.
- ii) It shall consists of not less than five members:
 - a. One Athletics Coach working under Kerala Sports Council nominated by the Executive Committee of the State Association.
 - b. Three members nominated by the Executive Committee of the State Association from among the members of the General Council of whom one shall be a qualified AFI Technical Official.
- iii) It shall be their joint responsibility to inspect the track and field facilities and facilities for road race and cross country races and certify to their fitness and correctness.
- iv) It shall ascertain the correctness of the markings in the track and specification of equipments as laid down in the rules of AFI and IAAF
- v) There shall be one Chairman and one convener to the Technical Committee, nominated by the Executive Committee of the State Association.
- vi) The members of the Technical Committee shall individually and collectively cooperate with the Manager of the State Athletics Meets and assist him for the smooth conduct of the Championships.
- vii) It shall conduct examinations on IAAF rules for conducting athletics meets and prepare the panel of qualified State Technical Officials with the consultation of the Technical Official's Board.
- viii) It shall be the responsibility of the Technical Committee to appoint Technical Officials for the State Championships and open/invitation athletics meets.

II. Selection Committee:-

- i) There shall be a selection committee, appointed by the Executive Committee for a period of four years, to select the state teams to participate in the National interstate/open athletics meets.
- ii) It shall consists of the following members:
 - a. Three members nominated by the Executive Committee from among the Members of the General Council of the State Association.
 - b. One Athletics coach working under the Kerala State Sports Council nominated by the Executive Committee of the State Association.
 - c. Chief Coach of the State Association
 - d. Members as directed by the Kerala State Sports Council
- iii) There shall be a Chairman and a Convener to the Selection Committee, nominated by the Executive Committee of the State Association.
- iv) Selection of the state team shall be done on the basis of the qualifying standards fixed by the Executive Committee.
- v) The Executive Committee if so decides may delegate the responsibility of fixing the qualifying standards to the Selection Committee.

- vi) Athletes who participate in the State Championships shall only normally be considered for selection to the state team.
- vii) The Selection Committee shall meet immediately after the State Championship to finalize the State Team.

III. Age Verification Committee:-

- i) There shall be Age verification committee appointed by the Executive Committee of the State Association, for a period of four years, to take decisions on all matters regarding the age and eligibility of the participating athletes.
- ii) It shall consist of five members nominated by the Executive Committee from among the members of the General Council of the State Association.
- iii) There shall be a Chairman and a Convener to the Age verification Committee nominated by the Executive Committee of the State Association.
- iv) It shall check, scrutinize and verify the age certificates of the athletes in various divisions participating in the State Championships.
- v) It shall have the powers to take final decision on all matters of age and eligibility of participating athletes in the various age groups and divisions in the State Championships.

Article 23 Registration and Transfer of Athletes:

- i) Every athlete participating in the District Championship shall register to the District Association through an affiliated club/institution.
- ii) All the athletes participating in the State Championship shall register with the State Association through an affiliated District Association.
- iii) All the athletes representing Kerala State and participating in the National Championship shall be registered with the Federation.
- iv) The registration shall be done online at the designated website of the Association using an application form for registration, prescribed by the State Association.
- v) The athletes shall pay the registration fee, which shall be prescribed by the State Association from time to time along with the registration of the District Association.
- vi) All the athletes participating in the State Championships shall pay a yearly capitation fee fixed by the State Association from time to time.
- vii) All the registered athletes shall be given an Identity Card issued by the Association.
- viii) An athlete shall register only through one affiliated club/institution./District/ State.
- ix) Any athlete who desires transfer from one club to another or one district to another shall do it before the last date of registration every year.
- x) Sanctioning authority for transfer of registration shall be the District Association, in the case of club/institution to club/institution.
- xi) In the case of transfer from district to district the sanctioning authority shall be the State Association on the mutual consent of the districts involved.

- xii) In the case of interstate transfer the sanctioning authority shall be the Federation on mutual consent of the States involved.
- xiii) The application for transfer shall be preferred to the Honorary Secretary of the District in the case transfer from club to club and to the Honorary Secretary of the State Association in case of inter district or inter State Transfer.
- xiv) In the case of students, the educational institution where they are studying shall be parent club, if it is an affiliated unit to the District Association within the jurisdiction it is situated. If it is not an affiliated unit of any District Association, he/she may shall have the freedom to opt any club as his/her parent club.
- xv) If an athlete who is a bonafide student of an institution affiliated to a District Association desires to register under another club, he/she shall obtain written permission to that effect from the Head of the Institution.
- xvi) An athlete who is a bonafide resident in a district for more than six months shall register himself through an affiliated club within the jurisdiction of that district, and through the respective District Association to the State Association.
- xvii) An athlete employed in a company/institution having jurisdiction over more than one district within the state may register himself either with the District Association where the headquarters is situated or with permission of the institution with any other District Association into which his parent institution jurisdiction extends.
- xviii) An athlete who is employed in an institution/company having jurisdiction extending over state/states outside Kerala State may opt to register himself in Kerala State through an affiliated club and through the respected District Association and finally with the State Association with written permission of his employer.
- xix) Any misinformation furnished in the registration form or eligibility certificate of an athlete shall make the athlete as well as the affiliated unit which he represents liable to be proceeded against.

Article 24 Ceasing of Membership:-

- i) A Member/Office Bearer shall cease to be Member/Office Bearer of the State Association on his/her voluntary withdrawal/resignation being accepted by the Executive Committee or on his/her expulsion from the State Association.
- ii) An Office Bearer or Member of any committee shall cease to hold their office on his/her losing representation in the State Association.
- iii) A Member, except Patrons and Life Members shall, cease to be a member on attaining the age of 70 years
- iv) The President, Honorary Secretary and Honorary Treasurer shall continue in Office till the next elected President, Honorary Secretary and Honorary Treasurer takes charge even if they seizes their membership in the General Council of the State Association.

Article 25 No Confidence:-

- i) The Office Bearers may be removed from their respective Office by a no confidence motion by the General Council on the ground that the Office Bearer/s concerned is

found guilty of gross misconduct, provided that such motion is passed by the majority of not less than two thirds of the members present and voting.

- ii) No such motion as above in clause (i) shall be moved more than once in an year.

Article 26 Disciplinary Powers of the Executive Committee:-

- i) The Executive Committee shall have all the powers to take disciplinary action against any affiliated District Association, any member other than Office Bearers, for misconduct or for violation of this constitution which shall be punishable with warning, suspension and expulsion.
- ii) The powers of the Executive Committee under clause (i) above shall be exercised by the General Council with respect to Office Bearers of the State Association.
- iii) Before suspension or expulsion of any affiliated District Association, representative, member, Office Bearer, the person/s shall be given an opportunity to show cause why action should not be taken against it/him/her and further it/he/she shall be given an opportunity for being heard. Appearance before the Committee or body taking the action, by a pleader, agent or such other persons shall under no circumstances be allowed.
- iv) On all disciplinary action taken by the Executive Committee, an appeal may be made to the General Council.
- v) All such appeals shall be preferred within thirty days from the date of order appealed against.

Article 27- Settlement of Disputes:-

- i) All disputes and differences with or within the State Association shall be settled by an Arbitration Tribunal appointed by the Executive Committee/General Council. Affiliated District Association, members, athletes and officials are deemed to have freely renounced their rights to take any dispute or difference with or within the State Association to a court of law before submitting their case first to an Arbitration Tribunal appointed by the Executive Committee/General Council of the State Association.
- ii) The Arbitration Tribunal shall be appointed only when the dispute or difference is with the State Association.
- iii) Any disputes with the State Association shall be subject to the jurisdiction of the courts under which the headquarters of the State Association situates.

Article 28 Indemnity:

Every member or Office Bearer of the State Association shall be indemnified out of the State Association funds against all loses and expenses incurred in connection with the discharge of his official duties except such as shall happen through his own willful act or omission or default.

Article 29 Amendments:-

- i) Any member, who proposes any amendment to this constitution shall sent the proposal in the form of resolution to reach the Honorary secretary of the State Association at least before one month of the annual General Council meeting.

- ii) The Honorary Secretary shall send copies of such resolutions to the members along with the notice for General Council meeting, to consider the proposed amendments.
- iii) The Constitution shall stand amended or altered in term of the resolution only when the same is passed with or without modification in the General Council convened for the purpose with a majority of the total membership of the General Council and with a majority of not less than two third of the members present and voting.

Article 30 Power to remove difficulties:-

If any difficulty arises in giving effect to any of the provisions of the constitution or rules framed from time to time, the Executive Committee may as occasions may require, do anything not inconsistent with the provisions of this constitution which appears to it necessary for the purpose of removing the difficulty.

Article 31 Dissolution:-

The State Association shall not be dissolved unless its dissolution is decided by a resolution passed at a Special General Council meeting of the State Association convened specially for the purpose by clear majority of three fourth of the Members on its rolls and eligible to vote. Any property whatsoever that remains after satisfaction of debts and liabilities following such dissolution, shall be handed over to the Kerala State Sports Council.

Article 32 Autonomy:-

The State Association shall be autonomous in deciding any of the programme and activities. It shall have freedom to make such amendments to this constitution to suit its convenience. But in no case such amendments be basically against the spirit of this constitution.

Article 33 Transitory provisions:

- i) The existing Office Bearers shall continue in Office till the Office Bearers under this Constitution assume office.
- ii) The existing Office Bearers shall not be Members of the General Council by virtue of holding any Office alone.

Article 34 The Constitution of the Kerala State Amateur Athletics Association which has been in force since 31-7-1979 is hereby repealed.

Article 35 This Constitution and Rules and Regulations of the Kerala State Amateur Athletics Association shall come into force on the Eighteenth day of May Nineteen Hundred and Ninety Six.

Note: This Constitution and Rules and Regulations of the Kerala State Amateur Athletics Association was passed in the Special General Council Meeting held at GCDA Conference Hall, Kadavanthra, Ernakulam on 22nd May 1996, 13.00 Hrs.

Note: This Constitution and Rules and Regulations of Kerala State Athletics Association incorporating amendments was passed in the special General Council Meeting held at Maharajas College Stadium Pavilion, P T Usha Road, Ernakulam on Twenty Seventh day of March Two Thousand Twelve, at 11.00 hrs

Note: This Constitution and Rules and Regulations of Kerala State Athletics Association incorporating amendments was passed in the special General Council Meeting held at 10.00 am on 30/05/2015 at Travancore Court Hotel, Warriam Road, Ernakulam

Note: This Constitution and Rules and Regulations of Kerala State Athletics Association incorporating amendments was passed in the special General Council Meeting held at 12.00 noon on 13/10/2018 at Pensioners Hall of Chandrasekharan Nair Stadium, Palayam, Thiruvananthapuram

Note: This Constitution and Rules and Regulations of Kerala State Athletics Association incorporating amendments was passed in the Annual General Council Meeting held at 11.00 am on 29 September 2020 through Video Conferencing.

KERALA STATE ATHLETICS ASSOCIATION RULES AND REGULATIONS

State Championships

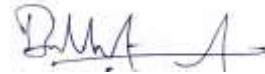
- i) The State Association shall conduct and /or cause to conduct the following State Athletics Championships on inter district basis:
 - a. Dr. Tony Daniel Memorial Kerala State Senior Athletics Championship for Men and Women
 - b. Kerala State Junior Athletics Championship for Boys and Girls under 20yrs, 18yrs, 16yrs, and 14yrs.
 - c. Olympian Suresh Babu Memorial Kerala State Youth Athletics Championship for Boys and Girls under 18yrs
 - d. Kerala State Cross Country Championship for Boys and Girls under 16yrs,18yrs,20yrs, and Men and Women.
 - e. Kids Athletics
 - f. Kerala State Senior Athletics Championship for Men & Women under 23 years.
- ii) The State Association shall conduct and or cause to conduct the following Championships on inter club/ open basis
 - a. M K Joseph Memorial Kerala State Inter District Club Athletics Championship for Boys and Girls under 20yrs, 18yrs, 16yrs and 14yrs
- iii) The dates and venues of the State Championships shall be finalized by the General Council of the State Association in its annual meeting. However under exigency of action the Executive committee may form an alternative venue and date for the Championship

- iv) The State Championships shall be held in a standard 400m track unless otherwise agreed by the Technical Committee of the State Association
- v) The facilities and the preparation at the venue shall be inspected and approved by the Technical Committee of the State Association
- vi) The entries in the prescribed form, which will be supplied by the State Association with a copy of the result of the District Championship up to third place shall be submitted to the Organizing Secretary of the State Championship at least 10 days prior to the date of the State Championship a copy of the entry and a copy of the result of the District Championship shall be sent to the Honorary Secretary of the State Association also.
- vii) No athlete shall be permitted to participate in the State Championships unless he /she has participated in the District Championships held just prior to the State Championship and entered through the District Association. However a District Association may select an athlete who could not participate in District Championships for the State Championship representing that District if he/she was participating in any other official championship or National or State coaching camps.
- viii) All District Associations clubs/institutions and athletes shall abide by the registration and transfer rules as laid down by the State Association from time to time.
- ix) An athlete shall participate only in one district championship in a year.
- x) Complaints, if any, regarding the eligibility of an athlete shall be submitted by the Honorary Secretary to the Organizing Secretary of the State Championships with a copy to the Honorary Secretary of the State Association. Such complaints shall be verified by the Age verification Committee and it shall convey its decision on the complaint to the Organizing Secretary under intimation to the Honorary Secretary of the State Association for appropriate action. The recommendations of the Scrutiny Committee shall be final subject to the appeal to the Executive Committee of the State Association.
- xi) The age groups for the State Championship shall be below 14yrs, 16yrs, 18yrs, 20yrs, 23 yrs and Men & Women for both the sexes as adopted by the Federation from time to time. For Kids' Athletics the age group shall be 6-8 yrs, 8-10 yrs and 10 – 12 yrs.
- xii) The reckoning date for age shall be 31st December of the year of competition or stipulated by the Federation from time to time.

- xiii) The List of events and specifications of equipments for each category are appended
- xiv) The first three places winners of the inter district State Championships will be awarded with merit certificates
- xv) Team championships will be awarded to the District/ Club, which scores maximum points in a division. The scoring pattern for all events including relay are as follows:
First place - 7 points
Second place - 5 points
Third place - 4 points
Fourth place - 3 points
Fifth place - 2 points
Sixth place - 1 point
- xvi) Participation Certificate shall be issued to all participants in State Championships, except in the case of M K Joseph Memorial Kerala State Inter District Club Athletics Championship, where it shall be issued only to the participants who finished upto the first eighth position in an event.
- xvii) Protests if any, regarding the technical conduct of an event shall be lodged in writing signed by the District Association Secretary within 30 minutes after the announcement of the result with a fee of Rs. 500/ which will be forfeited if the protest is not upheld.



Babu P I
Hony Secretary



Baby Mathew Somatheeram
President